Applied Data Science Project

L18 - Project communication tools III

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Pillars

Design	Manage	Develop	Communicate

Deliverable

Report type

- Paper
    - concise reporting
    - usually, the reader of a paper is a researcher

- Deliverable
    - it is a longer report than a paper
    - usually, the reader of a deliverable is an innovator with knowledge about the topic of the deliverable

Deliverable outline

Revision history → Executive summary → Introduction → Proposed solution → Background/State of the art → Conclusion → Annex

■ It is optional and it depends from the deliverable type whether it is only about the solution or if it is intended to give an overview of what already exists (output of a desktop analysis)

Revision history

It is a table and it summarizes the relevant changes made on the deliverable

What is a relevant change worth to be reported in the Revision history table?
- table of contents
- edit of sections
- internal revision of sections
- external review of sections
- address comment from internal/external reviewers

Any change has an owner, contributor(s), and date

Executive summary

- Objective of the work

- Challenges being addressed

- Remainder of the deliverable with a list of the arguments reported in the document

- Contributions of the different partners/contributors

Introduction

The introduction sets the scene by:

- stating the objective

- defining why the presented work is relevant for a sustainable development

- introducing the methodology

- providing the remainder of the whole deliverable

Proposed solution

This is the bulk of the work

It contains:
- at least 1 functional diagram that summarizes the whole solution, and additional diagrams to focus on technical aspects of the solution
- detailed description of the solution
- screenshots of the final output either being an application with a user interface or an application with an API
- experiments and evaluation to support the statement this solution is proposed because it resulted to be effective, more useful, …
- implementation details

Background/State of the art

It is optional and it depends on the nature of the work

It is present when the work has involved a desktop analysis

It is not present if the work focused on implementing an application

If it is present, it proposes a comparison of how other projects are addressing the task

Conclusion

This section

- restates the objectives

- provides a summary of the whole work

- shows how the objectives have been addressed by the solution

- details future activities

Annex

In a data science project, the annex generally contains snippets of code

Length

Usually it is around 50 pages without counting the Annex

Annex may be lengthy though it should be of a reasonable number of pages to be glanced by a reader and look for a function or an example

Hands on

DELIVERABLE

D1.2 Technological State of the Art and Mockup solutions

Project Acronym:	easyRights
Project title:	Enabling immigrants to easily know and exercise their rights
Grant Agreement No.	870980
Website:	www.easyrights.eu
Deliverable Type:	Report
Version:	1
Date:	31/03/2020
Responsible Partner:	LINKS
Contributing Partners:	21C, UTH, NTNU, IED, CAP
Reviewers:	Angela Errore (PMO), Fareeda Akbar (BCC), Bill Mitsios (LAR), Francesco Molinari (POLIMI)
Dissemination Level:	Public	X
	Confidential – only consortium members and European Commission Services	

D1.2 Technological State of the Art and Mockup solutions, easyRights an H2020 project

App for editing

Google Docs

Word

Both applications allow to collaborative edit the making of a presentation

Consider to export your paper when complete to PDF to maximize the portability

Thank you for your attention.

Questions?

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